

09th December 2024

Mr. IRUNGBAM APOLLO SINGH
Dubai

OFFER LETTER

Dear Mr. Irungbam,

It is our great pleasure to formally offer you the position of **Marketing Director**, with **Seven Star INTL Marketing Management LLC** (The Company).

You will be primarily based at Dubai – UAE, however we may, at our discretion, transfer you anytime to any other location, subsidiary, affiliate, or associate undertaking any project of the Company. This position directly reports to the **CEO**.

A formal employment contract will be handed to you, after your acceptance of this offer, outlining the details of the UAE based terms and conditions of employment in line with our Company Policy. The contract will be for a **period of Two (2) years** subject to your joining date and will only be extendable, with mutual consent, after completion of the initial period.

This offer of employment is subject to the following:

- Receipt of satisfactory references
- Sight of your valid passport
- Your acceptance of the offer of employment by signing and returning a copy

The remuneration that is offered to you is set out below, paid as per UAE salary structure:

- Basic Salary: AED _____ 10,000 _____/month
- Housing Allowance: AED _____ 6,500 _____/month
- Transportation Allowance: AED _____ 6,500 _____/month
- Total Salary: AED _____ 23,000 _____/month

Further-more the salary will be revised after 6 months of probation & progress review. Upon successful progress overview the salary will be increased accordingly.

In addition to the above, you will also be entitled to the following benefits and/or such facilities as the management of the Company, in its sole discretion, prescribe or authorize.

- Medical Insurance: The coverage will be as per the Company's Medical Insurance Policy.
- Annual Leave: 30 days.
- Gratuity: This will be as per UAE's applicable laws payable based on Basic Salary.

All other Terms and Conditions are as per UAE's applicable laws.

Please note that either party can terminate the contract of employment with 14 days' notice provided the same is within the probation period which will be 6 months from the signing of the employment contract whereas upon completion of the probation period either party may terminate the contract by issuing the other party 30 days written notice.

Please indicate your acceptance by signing a copy of this document along with communicating a joining date. Please e-mail a scanned copy of this letter once it is accepted and signed by you, to HR@sevenstarfx.com

Please note that this offer is valid for the next 7 days and if accepted you must join by
____16-DEC-2024____.

On behalf of the Company, we thank you for your interest and we look forward to working with you.

Director

Date Signed

ACCEPTANCE

I accept the offer of employment and agree to the terms and conditions as detailed above.

Signature over printed name

Acceptance Date